

**TRINIDAD AND TOBAGO FIRE SERVICE CREDIT UNION  
CO-OPERATIVE SOCIETY LIMITED**



See Fire First

**NEW MEMBER APPLICATION CHECKLIST**

**PART A**

**Is the application appropriately & completely filled out?**

- Full name
- Addresses
- ID numbers
- Recommender's Certificate with signature **(Part A)**
- Nomination Certificate with signature **(Part B)**
- Two (2) witnesses **(Part B)**
- Know Your Customers **(Part C)**
- Financial Obligations regulations **(Part D)**

**Are all the necessary documents attached to the new member application?**

- Two (2) copies of I.Ds (**Passport, Driver's Permit, National Identification Card**)
- Birth Certificate
- Marriage Certificate or Certificate for Common Law Relationship
- Proof of address (**Utility bill or bank statement**)
- Evidence of Employment (**Recent Payslip, Letter of Employment**)
- Passport size photo (**For children who do not hold a Passport**)
- Child's Signature (**Children 14 years and over has to sign the application and under 14 years parent to sign on behalf of child as requested by the Secretary/President**)

**Once all the application is appropriately & completely filled out, please forward to compliance officer for processing.**

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**Member Service Representative**

**PART B**

**If there are documents missing & the application is not completed properly, please indicate time & date the member was called and informed, including any follow up calls, etc.**

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